Alliance Française
San Diego

How to access and Manage your Account

A quick guide for students & members

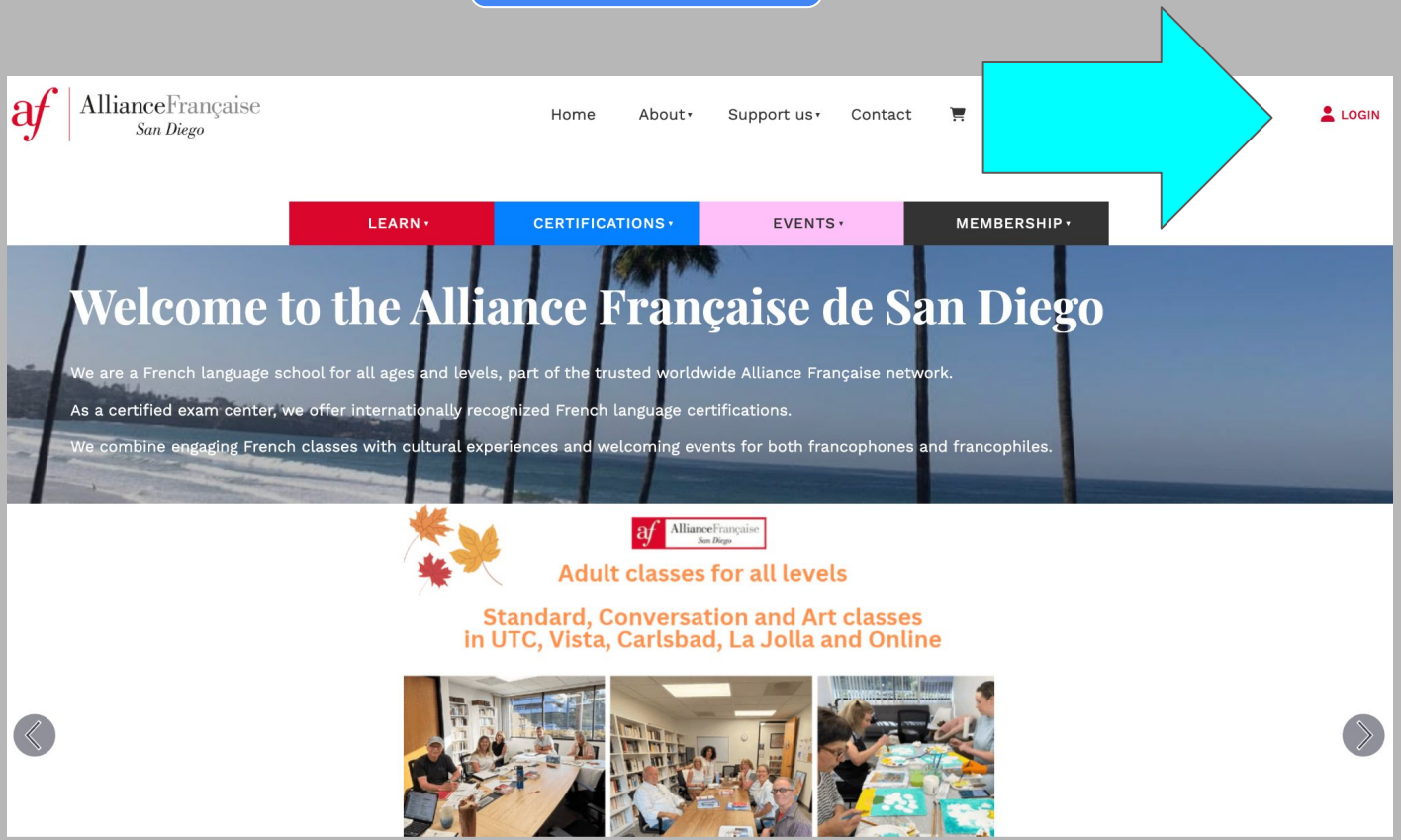


Step 1

Getting Started: Log In

- Go to www.afsandiego.org
- Sign in with your email address and password (top right corner)
  - First time? Use the "Forgot password" link to set a password
- Your portal works on computers, tablets and phones — 24/7

Step 1

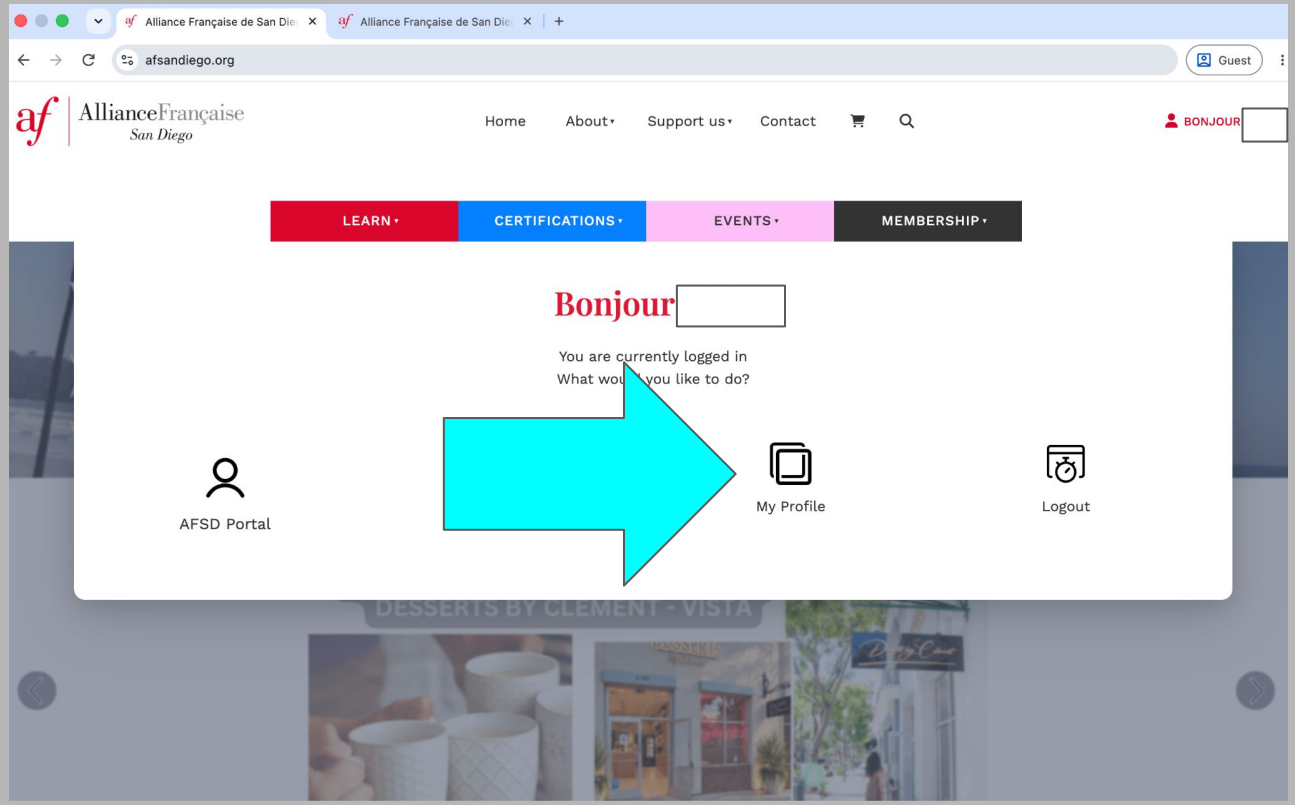

AllianceFrançaise
San Diego
Home
About
Support us
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LOGIN
LEARN
CERTIFICATIONS
EVENTS
MEMBERSHIP
Welcome to the Alliance Française de San Diego
We are a French language school for all ages and levels, part of the trusted worldwide Alliance Française network.
As a certified exam center, we offer internationally recognized French language certifications.
We combine engaging French classes with cultural experiences and welcoming events for both francophones and francophiles.
Adult classes for all levels
Standard, Conversation and Art classes
in UTC, Vista, Carlsbad, La Jolla and Online

Step 2

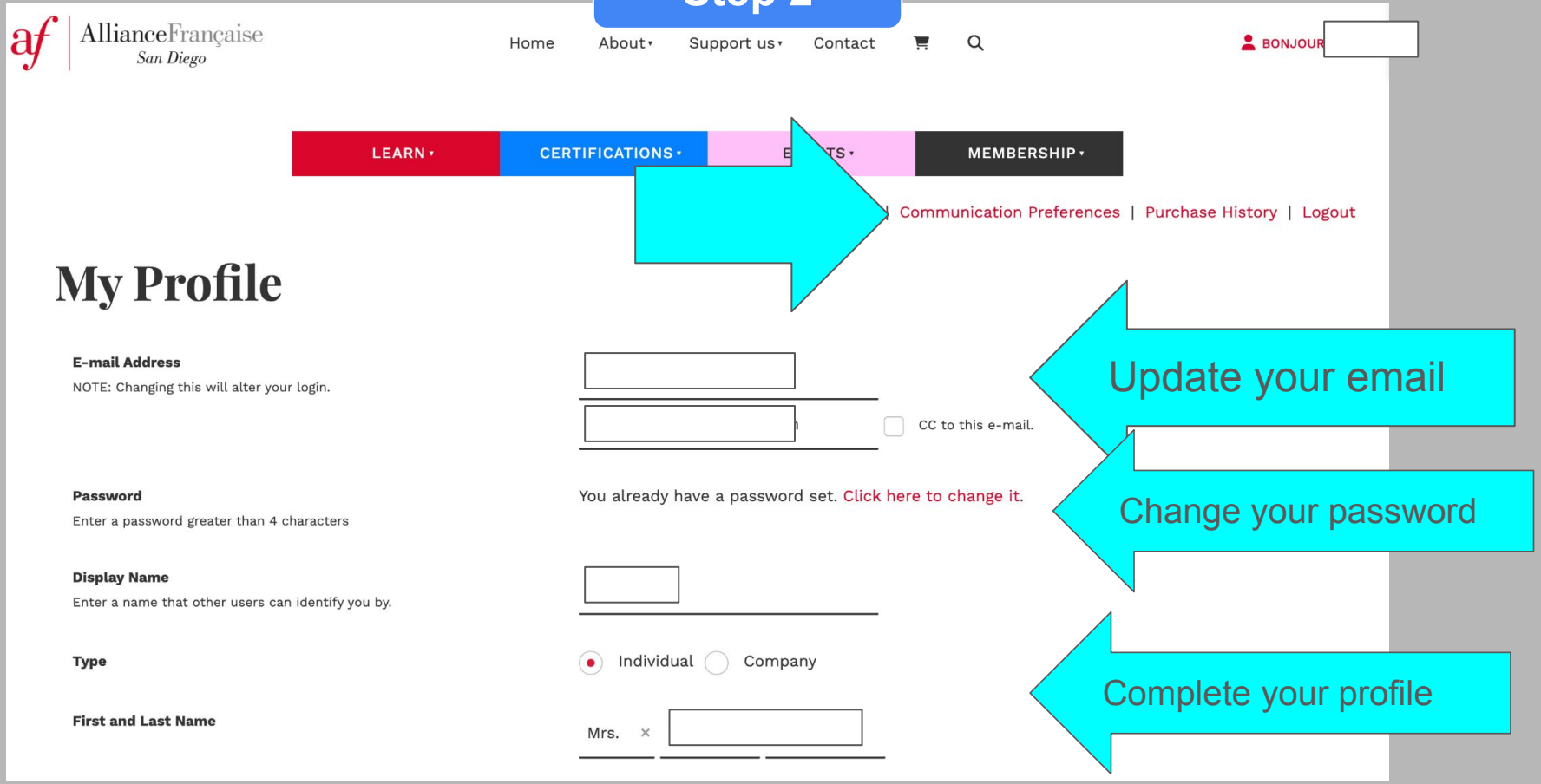
Manage your Account

- View and update your personal details and contact information
- Change your password at any time
- Keep your email up to date — **it is how we reach you**
- Manage your communication preferences

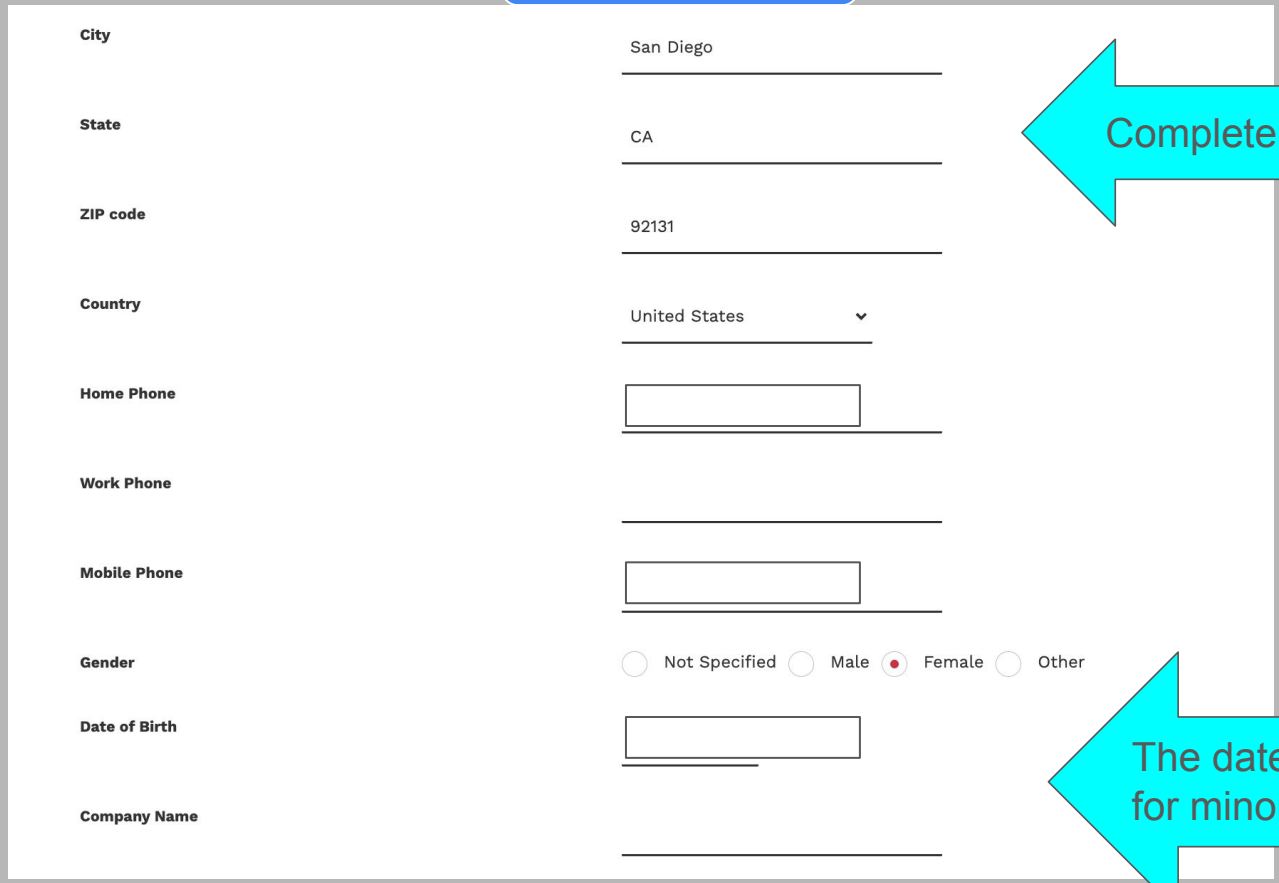
Step 2


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AllianceFrançaise
San Diego
Home
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EVENTS
MEMBERSHIP
Bonjour
You are currently logged in
What wou you like to do?
AFSD Portal
My Profile
Logout
DESSERTS BY CLEMENT - VISTA

Step 2


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LEARN
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MEMBERSHIP
Communication Preferences | Purchase History | Logout
My Profile
E-mail Address
NOTE: Changing this will alter your login.
CC to this e-mail.
Password
Enter a password greater than 4 characters
You already have a password set. Click here to change it.
Display Name
Enter a name that other users can identify you by.
Type
Individual
Company
First and Last Name
Mrs.
Update your email
Change your password
Complete your profile

Step 2



Complete your profile

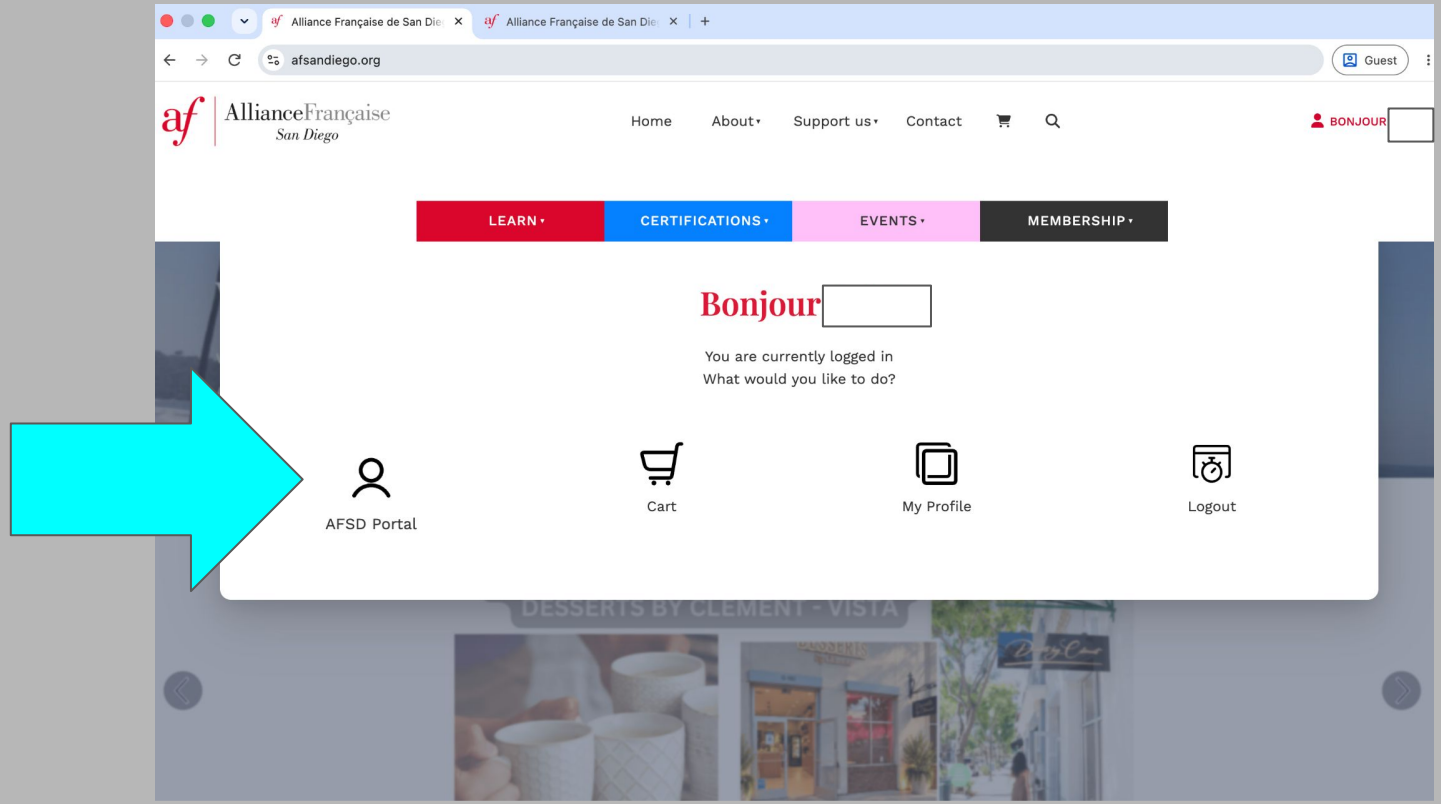
The date of birth is required for minor students

Step 2


Company Name
other last name
additional last name (for families)
Course Location Preference for students
Online
In-Person at AFSD
center of interests
What are you most interested in (several answers possible)
adult classes
youth classes
events
certifications
UPDATE PROFILE
Optional for families
Optional to know you better
SAVE

Step 3

Navigate to your AFSD portal



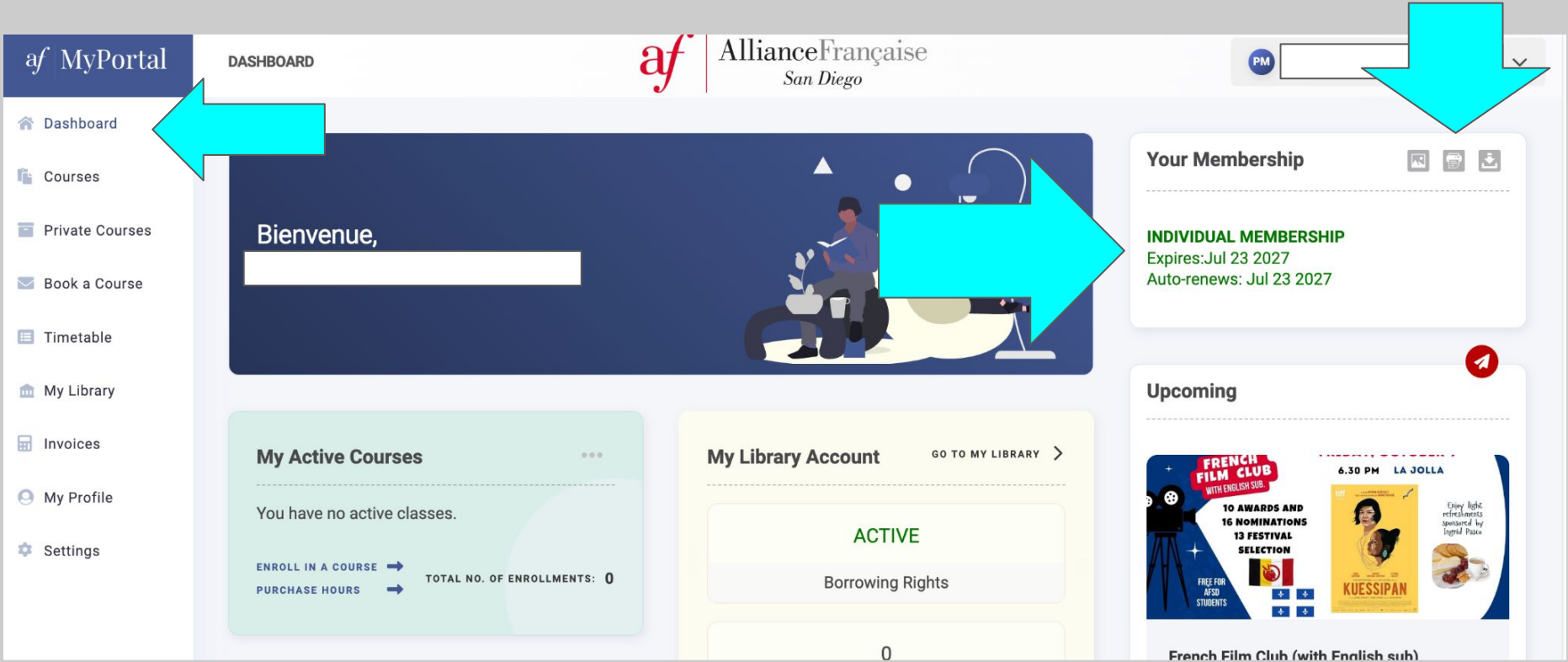
Step 3

Inside the AFSD portal: Your membership

- Check your membership
- You can download and even print your membership card. We do not ask for it, but you may want to have it to benefit from offers reserved for our members with some of our partners.

Step 3

download or print your membership card here



Step 3

Inside the AFSD portal: upcoming events

- Check featured events
- See all events on the website
  - https://www.afsandiego.org/events/

Step 3

af MyPortal

DASHBOARD

AllianceFrançaise San Diego

PM

- Dashboard
- Courses
- Private Courses
- Book a Course
- Timetable
- My Library
- Invoices
- My Profile
- Settings

Bienvenue,

Your Membership

INDIVIDUAL MEMBERSHIP
Expires:Jul 23 2027
Auto-renews: Jul 23 2027

My Active Courses

You have no active classes.

ENROLL IN A COURSE
PURCHASE HOURS

TOTAL NO. OF ENROLLMENTS: 0

My Library Account

GO TO MY LIBRARY

ACT

Borrowin

0

Upcoming



French Film Club (with English sub)

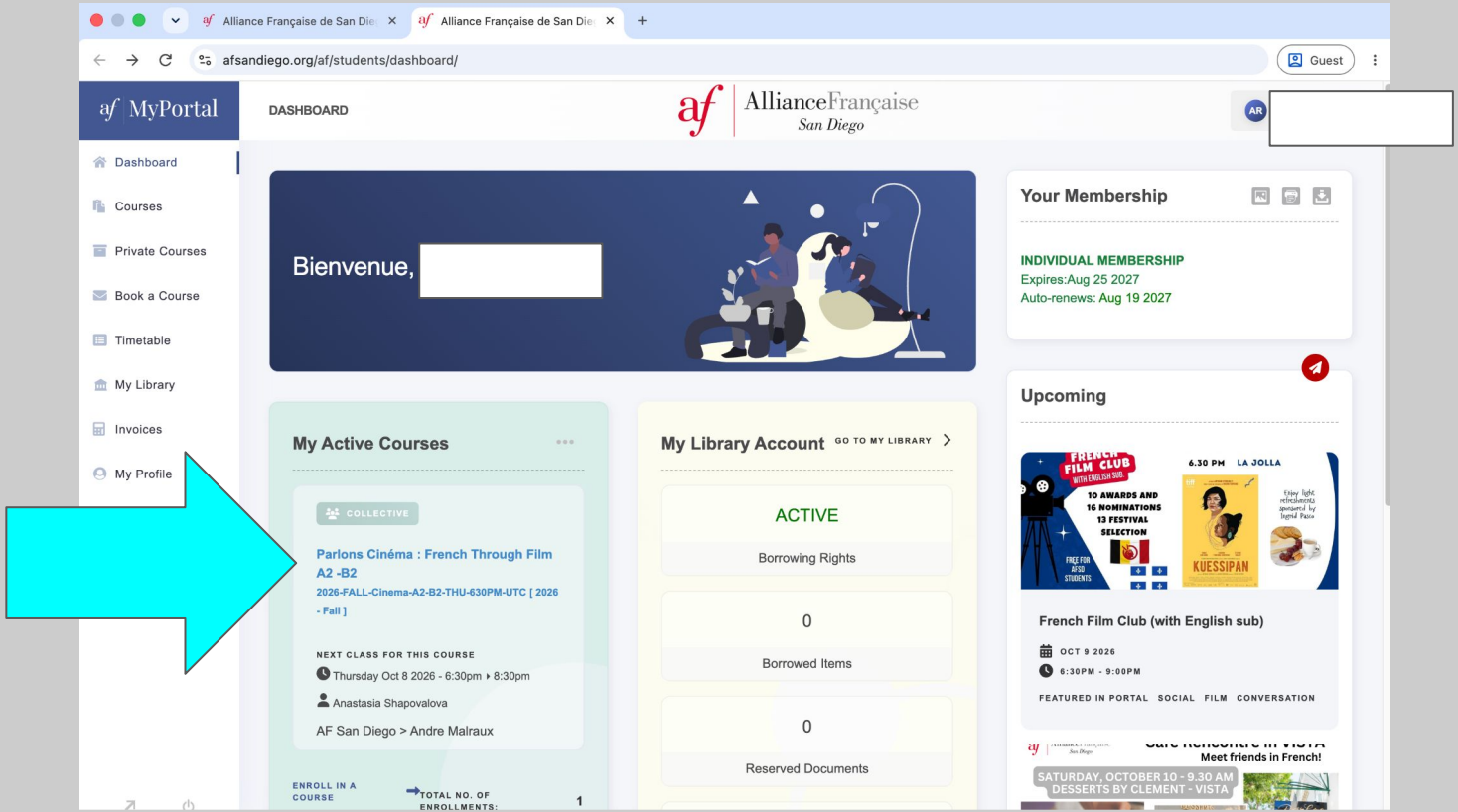
Step 4

Inside the student portal: Courses

- Check your class schedule and upcoming sessions
- Download course materials and documents shared by your teacher
- Read announcements and posts from your class
- Keep up with assignments and homework between lessons

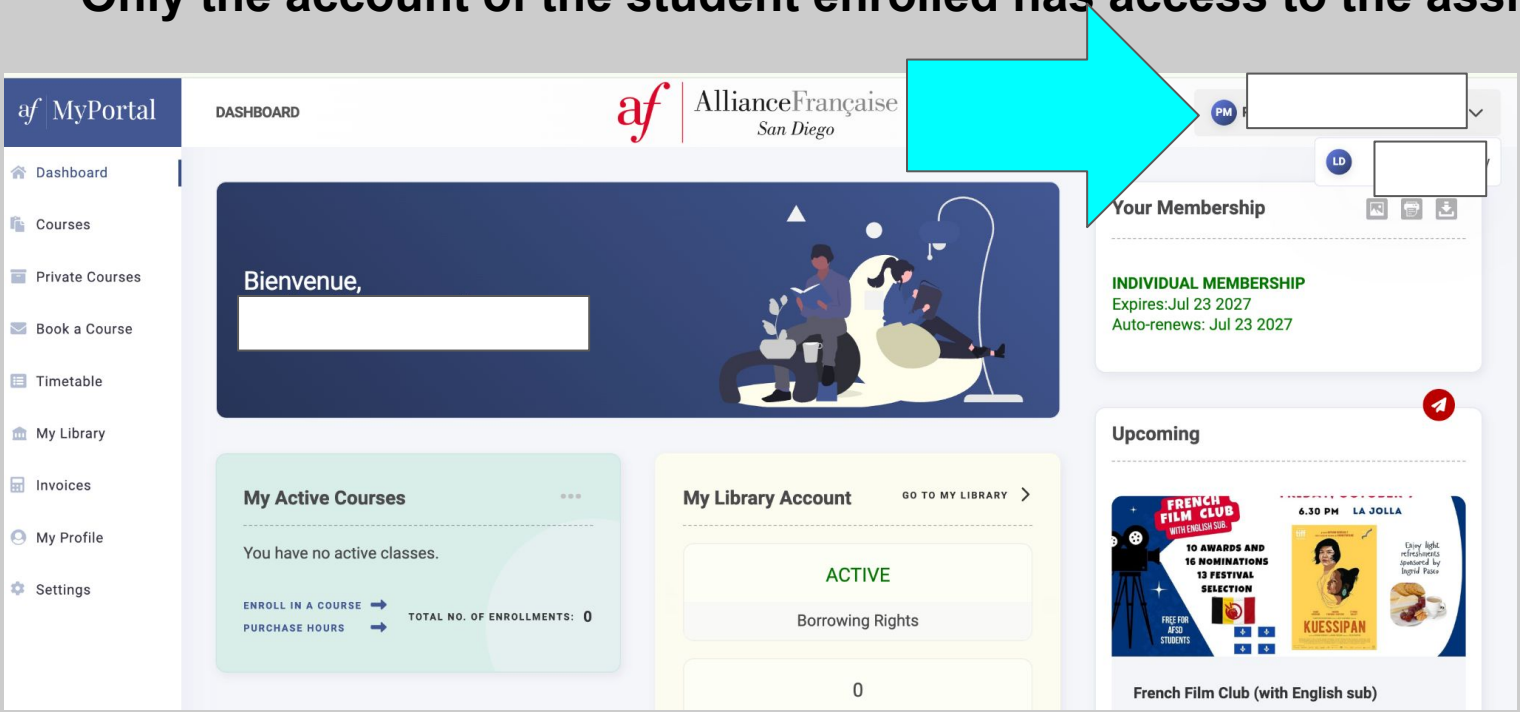
Step 4

On the portal you can access **your courses**

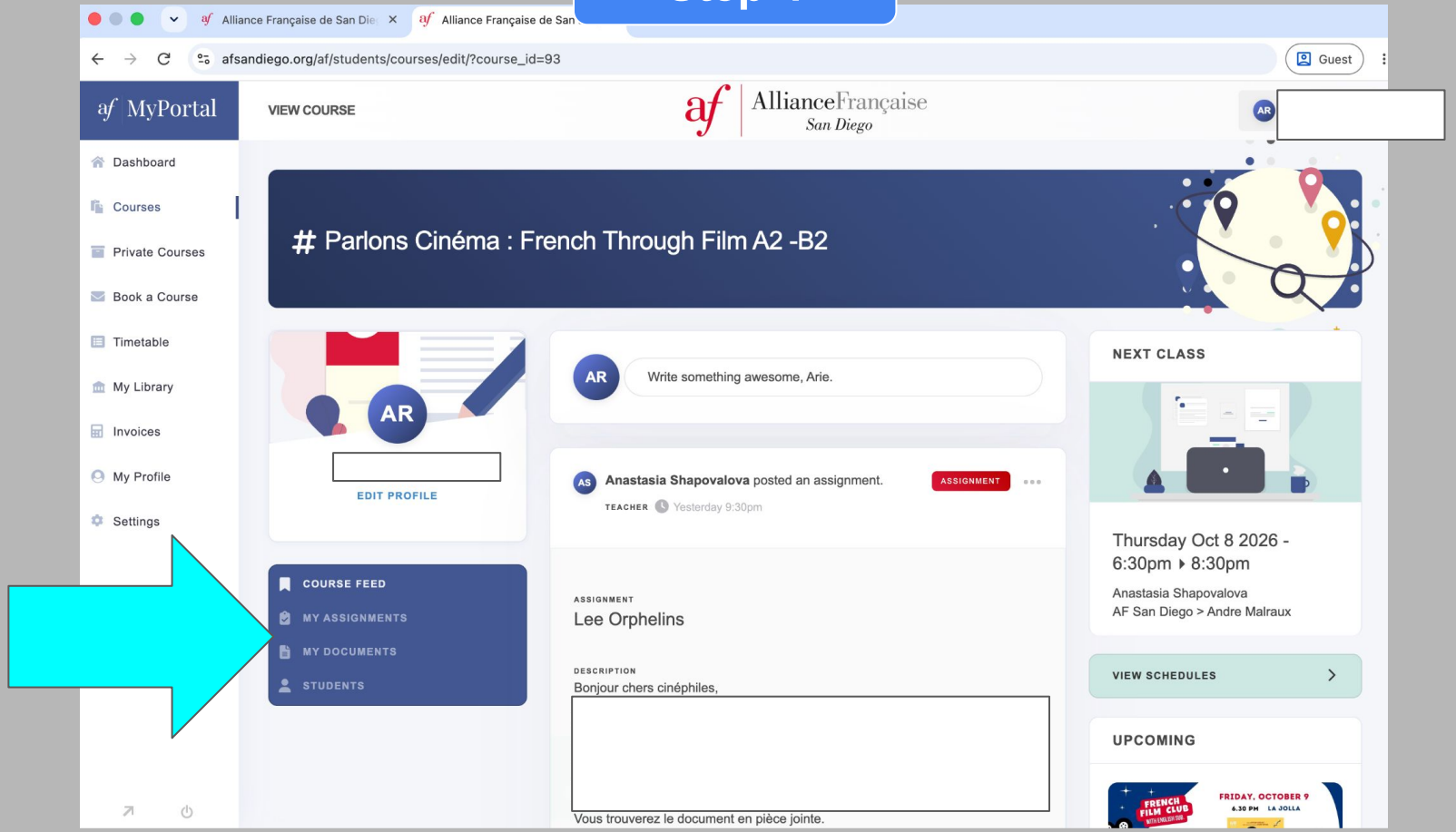


Step 4

NB: For parents of students make sure to log into the right profile.
Only the account of the student enrolled has access to the assignments.

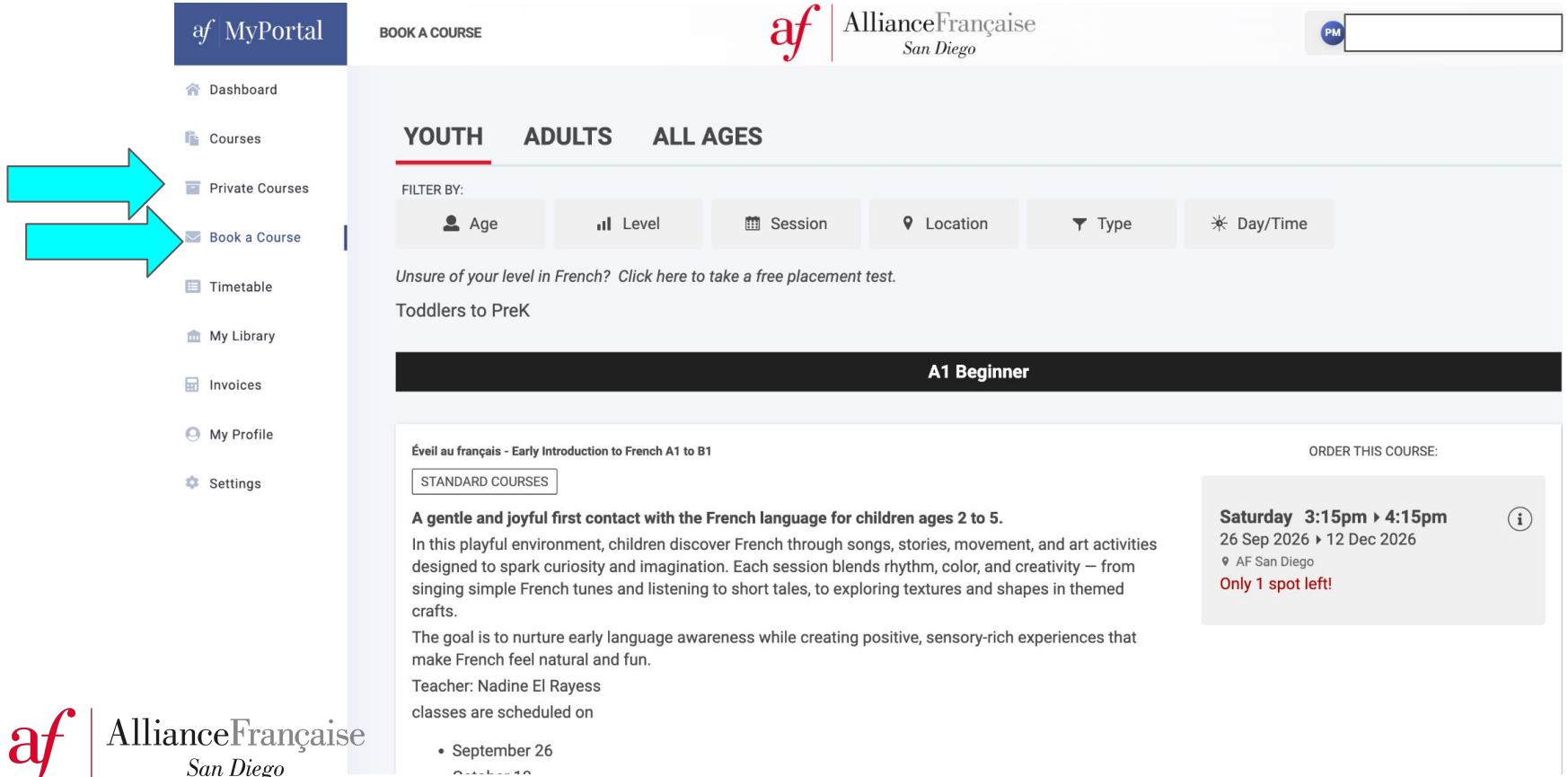


Step 4

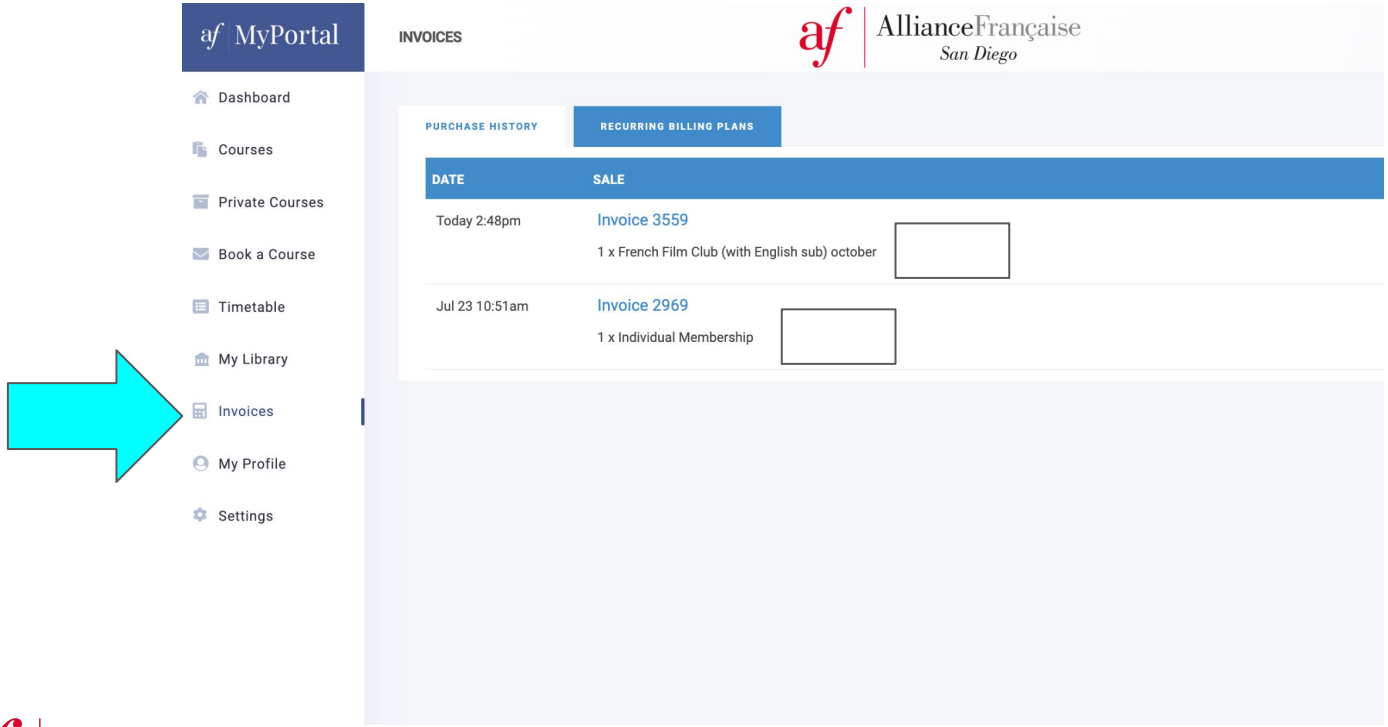

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afsandiego.org/af/students/courses/edit/?course_id=93
Guest
MyPortal
VIEW COURSE
AllianceFrançaise
San Diego
AR
Dashboard
Courses
Private Courses
Book a Course
Timetable
My Library
Invoices
My Profile
Settings
Parlons Cinéma : French Through Film A2 -B2
AR
EDIT PROFILE
COURSE FEED
MY ASSIGNMENTS
MY DOCUMENTS
STUDENTS
AR
Write something awesome, Arie.
AS
Anastasia Shapovalova posted an assignment.
ASSIGNMENT
TEACHER
Yesterday 9:30pm
ASSIGNMENT
Lee Orphelins
DESCRIPTION
Bonjour chers cinéphiles,
Vous trouverez le document en pièce jointe.
NEXT CLASS
Thursday Oct 8 2026 -
6:30pm ▸ 8:30pm
Anastasia Shapovalova
AF San Diego > Andre Malraux
VIEW SCHEDULES
UPCOMING
FRENCH FILM CLUB
FRIDAY, OCTOBER 9
6.30 PM LA JOLLA

Step 5

Book classes: group or private



Step 6 Access your invoices



Alliance Française
San Diego

Need help?

- Questions about your account or enrollment?
  Contact our team at culture@afsandiego.org
  We are happy to help